



Requirements for work carried out for Romande Energie by subcontractors

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A2

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Introduction :

As part of our safety policy and concept, we ask our partners to know and apply the laws / ordinances in order to guarantee safety rules on construction sites. Below, the details of the rules to be respected

This document must be attached to the CGA / CGM / CGE and must be returned duly signed. For more important work, it must be completed by a hygiene and safety plan. This document is valid for one year from the date of signature.

- The mandated company will be instructed on the safety instructions by the authorised representative or will have formally taken note of them before the start of the work if the intervention does not require a local vision with the authorised representative.
- In the event of an accident or disaster, immediately ALARM the emergency services at 112 or 144 and follow the instructions of the response personnel.
- All incidents and accidents must be reported immediately to the interlocutor of Romande Energie (RE or RES) who will immediately notify the OHS department. The subcontractor employee or his company must also notify the OHS department as soon as possible on +41 21 802 9111 (reception).
- No employee of the mandated company shall enter the premises of a Romande Energie SA (RE) or Romande Energie Services SA (RES) site without previously announcing himself to the person in charge of the site or at the reception desk.
- Vehicle parking and traffic on the site will be carried out in accordance with displayed or available instructions (direction of travel, etc.).
- Access to premises/sites other than those where the activity is to take place is not permitted.
- The consumption of alcohol is forbidden (outside the company restaurant).
- Smoking is prohibited in all the premises, as well as in the vehicles of Romande Energie (RE and RES). The person in charge of the works (authorised representative) will indicate the area where smoking is authorised, if there is one.
- Welding work (electric or autogenous), grinding or any other activity using tools with live flames or heating elements are subject, (on confined sites) to a fire permit application. To obtain a fire permit, please contact the person in charge of the building site.
- At the end of each activity, or at least at the end of each day, equipment and tools will be put away. The work places will be cleaned and the waste evacuated and destroyed in accordance with the safety and environmental rules in order to avoid any risk of damage.
- Wearing a helmet is mandatory on all work sites, in the sites (inside the enclosure and in the surrounding area), as well as in the vicinity of dams and penstocks, where there is a danger of falling objects or materials.
- The wearing of safety shoes is mandatory in all construction sites, depots and production plants.
- Wearing safety gloves is strongly recommended for all work.

- Protective goggles must be worn where there is a risk of chips projection or sparks or liquids splashing.
- Hearing protection is mandatory in situations where devices / installations produce dangerous noise, i.e. from 85 dB (noise level, e.g. from a milling machine).
- Depending on the activities, specific protective clothing must be worn (electrical environment, chemical, asbestos, etc.).
- Wearing a safety harness (or other fall arrest system) is mandatory as soon as there is a risk of fall of 2 meters high.
- Wearing a protective mask (type FFP 1-2-3) for the respiratory tract is mandatory when there is a risk of exposure/absorption of dust (fibrous dust).
- The wearing of high-visibility equipment is compulsory on roadsides as well as for night work (visits), tunnels, etc.
- The work will be carried out according to the rules of art and in strict compliance with the rules laid down by the following authorities:
 - Suva
 - AES¹ and ESTI²
 - Romande Energie (RE and RES even if there are more restrictive than those mentioned above)
- No chemical substances (solvents, acids, detergents, etc.) may be introduced or used in a site without the prior agreement of the person in charge of the work (representative).
- The company is responsible for locating utility pipelines (water, electricity, gas, telephone, etc.) as well as overhead lines.
- The borrowing of Romande Energie equipment's such as lifts, gondolas, cranes, etc. will only be done after having obtained the authorisation of the site manager and on presentation of a valid permit.
- The execution of risky work will be carried out only after having previously informed and obtained the agreement of Romande Energie contact person.
The company will present, before the start of the work, the organizational preventive measures put in place such as:
 - fire extinguishers, absorption and containment equipment, etc.
 - knowledge of important telephone numbers and emergency measures
 - etc.
- When making staff available within the framework of temporary mandates or during the execution of work, the company undertakes to implement all necessary measures to limit as much as possible the pollution linked to the travel of its employees to Romande Energie's sites or worksites.
- The company is at any times responsible for:
 - the quality of the work assigned
 - the professional competence of its staff
 - to employ workers with the benefit of a valid work permit
 - to designate a competent person in charge of safety (RTS³) at each worksite
 - the safety and health of its staff and compliance with Romande Energie's internal safety regulations
 - the safety, environmental and health training of its staff
 - providing to its staff all the equipment necessary for the work (e.g., cranes, slings, harnesses, fall arresters, etc.).
 - working with controlled and maintained equipment

¹ AES : Association des entreprises électriques suisses / Association of Swiss Electrical Companies

² ESTI : Inspection fédérale des installations à courant fort / Federal Inspectorate for Heavy Current Installations

³ RTS : Responsable des Travaux et de la Sécurité / Work and Security Manager

- informing its staff of the content of this directive and to ensure the implementation of the requirements of the document entitled: "Safety requirements and information for third party responders" / ref 1190.3606 - A 3 handover.

- The company must respect the implementation of the posted workers (Ldét⁴) and its ordinance (Odét⁵).
- The company has a civil liability insurance coverage based on the risks incurred by its activities. Liability insurance coverage in the amount of CHF annually.
- Checks are carried out by the managers and the safety department of Romande Energie. In the event of non-compliance with these rules, offenders may be interrupted, without delay, in their activity and excluded from the site concerned without any compensation.
- This document is to be returned signed to the following address:

Romande Energie SA
Service Achats
Rue de Lausanne 53
1110 Morges

Remarks of the mandated company or supplier:

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By his signature, the person in charge of the undertaking certifies that he has duly taken knowledge of this document and informed his staff and, where appropriate, the subcontractor(s) of this Directive:

Company : _____	Name : _____	First name : _____
Function : _____		
Place and date :	Signature :	
_____	_____	

⁴ Ldét : Loi sur les travailleurs détachés / Law on posted workers
⁵ Odét : Ordonnance sur les travailleurs détachés en Suisse / Ordinance on posted workers in Switzerland